

Health Care Consultant Position Description

The scope of services that will be offered to a provider by the Health Care Consultant includes:

- Review and approve an individual child care program/provider's health care plan.
- Serve as a health care resource to programs/providers in developing and maintaining appropriate health care procedures and safeguards.
- Conduct an on-site review of a program's health care plan at least once in every licensing/registration period.
- Verify that all staff authorized to administer medication have the necessary professional license or have completed the required Medication Administration Training (MAT), including but not limited to a valid CPR and First Aid certification that covers the ages of the children being cared for and have a valid MAT certificate.
- Consult with individual child care programs/providers regarding communicable diseases.
- Provide resource and referral information about local and/or state health care services/program.

Other:

- Participate in statewide Health Care Consultant meetings when possible (not a requirement of the position).

The Health Care Consultant's qualifications shall include, but not be limited to,

- A valid New York State license to practice as a physician, physician assistant, nurse practitioner, or registered nurse.
- A valid professional liability insurance policy.
- Access to an operational and appropriate computer, complete with email capabilities.
- A working and appropriate telephone with complete unlimited local calling features.
- A working and functional vehicle.

Consultant shall always hold themselves out to be an independent contractor hired by the Southern Adirondack Child Care Network to perform certain services on their behalf to selected individuals.

Consultant will be paid an hourly rate for duties performed. Rate to be determined.